

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিবেশ পৰিষদ
(বিজ্ঞান, প্রযুক্তি আৰু জলবায়ু পৰিৱৰ্তন বিভাগ, অসম চৰকাৰ)

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL
(Science, Technology and Climate Change Department, Govt. of Assam)

BIGYAN BHAWAN
G.S. ROAD
GUWAHATI - 781005
Assam, India



Telephone : +91-361-3518292
E-mail : directorastec@gmail.com
astec@rediffmail.com
Website : astec.assam.gov.in

ASTE/ENV/2106/2022/2293

Date: 12.07.2023

Re - NOTICE INVITING QUOTATION

In continuation to the earlier NIQ (No. ASTEC/ENV/2106/2022/2239 dtd.19.06.2023), sealed quotation along with I.P.O. of Rs.20/- only (nonrefundable) or Court Fee of Rs.8.25/- or DD of Rs.20/- in favour of Director, ASTEC, Guwahati are invited by the undersigned from registered Printing Press for printing of **Brochure and Encomium for Parivesh Mitra 2023**. The offer should contain breakup as per items specified. The quotation should reach the undersigned by 2:00 PM on or before 27th July 2023 and would be opened on the same day at 2:30 PM. Interested bidders may offer rates as per item wise in both the sections. (Rates should be quoted inclusive of all applicable taxes). The bidders who have already submitted their Quotations need not submit again. Their quotations will remain valid.

1. Printing of Brochure

- | | | |
|-----------------------------------|---|--------------------------|
| a. Mode of Printing | : | Offset (Multicoloured) |
| b. Size | : | 1/8 Double Crown |
| c. Pages | : | 12 pages |
| d. Paper | : | 210 gsm Double Crown |
| e. Cover | : | Laminated/ Glossy |
| f. Binding | : | Centre Stitching |
| g. Quantity | : | 200 (two hundred) copies |
| h. Page Setting and Layout Design | : | |

2. Encomium

- | | | |
|-----------------------|---|--|
| a. Size | : | 20 X 26 inches |
| b. Binding | : | Best Quality Double Frame Binding with glass |
| c. Print | : | Screen Printing |
| d. Quantity | : | 5 (five) nos. |
| e. Setting and layout | : | |

Terms and Conditions:

- The entire above mentioned articles are to be quoted item wise with proper breakup, otherwise quotation will be rejected.
- Quotations of Printing Press registered under the Category 'A' of Printing & Stationery Department, Govt. of Assam will be considered.
- PAN as well as GST numbers are to be clearly mentioned.
- Quotation in the sealed envelope should be superscripted with "Quotation for Brochure/ Encomium for Parivesh Mitra 2023"
- Sealed Quotation should be submitted separately in two bids -
 - Technical Bid** : Following documents are to be inserted into Technical Bid:-
 - IPO of Rs.20.00 only or Court Fees of Rs. 8.25 or DD of Rs.20/- only.
 - Samples of the papers mentioned in Item Nos. 1, 2 & 3.
 - Two sample copies of such work already printed by the firm in the year 2021 and 2022.
 - Authenticated photocopy of PAN and GST Number.
 - Valid photocopy of the registration certificate of the Printing & Stationery Department, Govt. of Assam
 - Financial Bid** : Financial Bid is to be submitted in prescribed format separately and the same will be considered / opened of those firms/ parties who would duly qualify in the Technical Bid.
- Rates should be quoted inclusive of all applicable taxes; transportation etc and applicable tax will be deducted at source against which necessary Tax Deduction Certificate will be issued as and when required.
- Rate should be valid for 1 (one) year.
- A Provisional Work Order will be issued with a hard copy and a soft copy of the written matter and photographs. The firm has to submit 2 (two) consecutive proofs within 10 days from the date of receipt of the Provisional Work Order. The Final Work Order will be issued after necessary checking of proof.
- The printing and supply work must be completed within 15 days from the date of receipt of the Provisional Work Order.
- Payment will be made after getting satisfactory report from the concerned officer/s.
- The Director, ASTEC reserves the right to accept or reject any offer which would be advantageous to the Council.
- Any dispute what so ever, will be confined under the jurisdiction of Gauhati High Court, Guwahati.

Director
ASTE Council

Copy to :-

- Uploader, Assam State Procurement Portal - for n/a
- Dy. FAO, ASTEC for information
- Office Copy for record

Director
ASTE Council