



ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL
(DEPARTMENT OF SCIENCE, TECHNOLOGY & CLIMATE CHANGE)
GOVT OF ASSAM

BIDDING DOCUMENT

Name of work: INTERIOR PARTITION, GLASS PARTITION & INTERNAL ELECTRICAL WORK ETC. OF 2ND FLOOR OF BIGYAN BHAWAN BUILDING

BIGYAN BHAWAN, G.S. ROAD, GUWAHATI-781005

Signature of Bidder

Director, ASTEC
Bigyan Bhawan,
G.S.Road , Guwahati

AGREEMENT NO/ TENDER NO:-

NATIONAL / LOCAL COMPETITIVE BIDDING

NAME OF THE WORK: INTERIOR PARTITION, GLASS PARTITION &
INTERNAL ELECTRICAL WORK ETC. OF 2ND FLOOR OF
BIGYAN BHAWAN BUILDING

PERIOD OF SALE OF BIDDING DOCUMENT: On 07.11.24 to 15.11.24 upto 14.00 Hrs.

LAST DATE & TIME FOR RECEIPT OF BIDS : Up to 14 - 00 Hours of 28.11.2024

TIME AND DATE OF OPENING OF BIDS : From 14 - 00 Hrs. onwards of 29.11.24

PLACE OF OPENING BIDS:- Office of the Director, ASTEC, Bigyan Bhawan, G.S. Road,
Guwahati-781005

OFFICER INVITING BIDS: - Director, ASTE Council

Signature of Bidder



Director, ASTEC
Bigyan Bhawan,
G.S.Road , Guwahati

Section I

OPEN COMPETITIVE BIDDING

Notice Inviting Bids (NIB) for

Procurement of Interior Partitioning, Glass Partition & Internal Electrical work of 2nd floor of Bigyan Bhawan building

Bid Ref. No.

Dated:

1. The Assam Science Technology and Environment Council invites sealed Bids from eligible Bidders for Interior Partitioning, Glass Partition & Internal Electrical work of ASTEC office as per following details:

Sl. No.	Work Description	Estimated Cost (Rs.)	Cost of Bidding Documents incl. of GST (Rs.)	Bid Security (Rs.)	Completion Period
1	Interior Partition	17,55,633.00		Rs. 39,450 for General category & Rs.19,725.00 for reserved Category	45 days
2	Internal Electrical work	96,853.00			
3	Glass Partition	120000.00			
Total:		1972486.00			

2. Bidding will be conducted through Open Competitive Bidding method and procedures as specified in "The Assam Public Procurement Act, 2017" and "The Assam Public Procurement Rules,2020". These Act and Rules may be viewed and downloaded from the web-link www.assam.gov.in
3. The Bidding Documents may be freely downloaded by interested Bidders from the website www.astec.assam.gov.in. "However, bidders are required to submit the Bid documents in the office along with the cost of Bidding Documents in the mode prescribed in the Bidding Documents."
4. All Bids must be accompanied by a Bid Security as mentioned in the table above.

5. Bids must be delivered to the address below on or before 2.00 p.m. of dated 28/11/2024
Electronic Bidding will not be permitted. Late Bids will be rejected.
6. The Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend, at the address below 2.00 p.m. of dated 29/11/2024



*Dr. Jaideep Baruah, Director
Assam Science Technology
and Environment Council
Bigyan Bhawan, G.S. Road
Guwahati*

Tele no.: E-mail:

directorastec@gmail.com

[Website:www.astec.assam.gov.in](http://www.astec.assam.gov.in)

Section – II

Instructions to Bidders

A. GENERAL

1. Introduction

- 1.1 In connection with the Notice Inviting Bids (NIB) for Procurement of Works as specified in Section III: Bid Data Sheet (BDS), the Employer as specified in the BDS has issued these Bidding Documents for Procurement of Works as specified in Section V - Works Requirements.
- 1.2 This Section provides the relevant information as well as instructions to assist prospective bidders in preparation and submission of bids. It also includes the mode and procedure to be adopted by the Employer for receipt and opening as well as scrutiny and evaluation of bids and subsequent placement of award of contract.
- 1.3 Before preparing the bid and submitting the same to the Employer, the bidder should read and examine all the terms & conditions, instructions etc. contained in these Bidding Documents. Failure to provide required information or to comply with the instructions incorporated in these Bidding Documents may result in rejection of bids submitted by bidders.
- 1.4 The Bidder, at its own responsibility and risk is encouraged to visit and examine Site of Works and its surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for construction of the Works. The cost of visiting the Site shall be at the Bidder's own expense.
- 1.5 The bidder shall bear all costs and expenditure incurred and/or to be incurred by it in connection with its bid including preparation, mailing and submission of its bid and subsequently processing the same. The Employer shall, in no case be responsible or liable for any such cost, expenditure etc. regardless of the conduct or outcome of the bidding process.

2. Language of Bids

- 2.1 Bid submitted by the bidder and all subsequent correspondences and documents relating to the bid exchanged between the Bidder and the Employer, shall be written in English language. However, the language of any printed literature furnished by the Bidder in connection with its bid may be written in any other language, provided the same is accompanied by a self-certified English translation and, for purposes of interpretation of the bid, the English translation shall prevail.

3. Code of Integrity

- 3.1 The Employer and all officers or employees of the Employer, whether involved in the procurement process or otherwise, or Bidders and their representatives or consultants or service providers participating in a procurement process or other persons

involved, directly or indirectly in any way in a procurement process shall maintain an unimpeachable standard of integrity.

3.2 Govt. of Assam prescribes to the Employer and Bidders to uphold the Code of Integrity, which prohibits officers or employees of Employer or a person participating in a procurement process the following:

- (i) any offer, solicitation or acceptance of any bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process;
- (ii) any omission, including a misrepresentation that misleads or attempts to mislead so as to obtain a financial or other benefit or avoid an obligation;
- (iii) any collusion, bid rigging or anti-competitive behavior to impair the transparency, fairness and progress of the procurement process;
- (iv) improper use of information shared between the procuring entity and the bidders with an intent to gain unfair advantage in the procurement process or for personal gain;
- (v) any financial or business transactions between the bidder and any officer or employee of the Procuring Entity, who are directly or indirectly related to tender or execution process of contract;
- (vi) any coercion including impairing or harming or threatening to do the same, directly or indirectly, to any party or to its property to influence the procurement process;
- (vii) any obstruction of any investigation or audit of a procurement process;
- (viii) making false declaration or providing false information for participation in-
 - a) tender process or to secure a contract;
 - b) disclosure of Conflict of Interest;
 - c) disclosure by the bidder of any previous transgressions with any entity in India or any other country during the last three years or of any debarment by any other Procuring Entity.

3.3 In case of any breach of the Code of Integrity by a bidder or a prospective bidder, as the case may be, the Employer after giving a reasonable opportunity of being heard, may take appropriate measures including-

- a) exclusion of the bidder from the procurement process;
- b) calling off of pre-contract negotiations and forfeiture or encashment of bid security;
- c) forfeiture or encashment of any other security or bond relating to procurement;

- d) recovery of payments made by the Employer along with interest thereon at bank rate;
- e) cancellation of the relevant contract and recovery of compensation for loss incurred by the Employer;
- f) debarment of the bidder from participation in any future procurements of any Procuring Entity for a period not exceeding three years

4. Conflict of Interest

- 4.1 Conflict of Interest for a Procuring Entity or its personnel and Bidders is considered to be a situation in which a party has interests that could improperly influence the performance of its duties or responsibilities, contractual obligations, or compliance with applicable laws and regulations.
- 4.2 Govt. of Assam describes the situations in which a Procuring Entity or its personnel may be considered to be in Conflict of Interest include, but are not limited to the following-
 - a) Conflict of Interest occurs when the private interests of a Procuring Entity or its personnel, such as personal, non-official, extra-professional or other relationships or personal financial assets, interfere or appear to interfere with the proper performance of its professional functions or obligations as a procurement official;
 - b) within the procurement environment, a Conflict of Interest may arise in connection with such private interests as personal investments and assets, political or other social activities and affiliations while in the service of the Procuring Entity, employment after retirement from service or of relatives or the receipt of a gift that may place the Procuring Entity or its personnel in a position of obligation;
 - c) Conflict of Interest also includes the use of assets of the Procuring Entity including human, financial and material assets, or the use of the office of the procuring entity or knowledge gained from official functions for private gain or to prejudice the position of someone the Procuring Entity or its personnel does not favour;
 - d) Conflict of Interest may also arise in situations where the Procuring Entity or any of its personnel is seen to benefit directly or indirectly or allow a third party, including family, friends or someone they favour, to benefit directly or indirectly from the decision or action of the Procuring Entity;
- 4.3 The situations in which bidders participating in a procurement process or their representatives may be considered to be in Conflict of Interest include, but are not limited to the following-
 - a) If they or their personnel or representatives or agents have any relationship or financial or business transactions or interests with any official of the Procuring Entity that are directly or indirectly involved in or related to the procurement process or execution of contract;

- b) If they receive or have received any direct or indirect subsidy from any other bidder;
 - c) If they have the same legal representative for purposes of the bid;
 - d) If they have a relationship with each other, directly or through common third parties that puts them in a position to have access to information about or influence on the bid of another;
 - e) If they participate in more than one bid in the same bidding process;
 - f) If they have controlling partners in common;
 - g) If a bidder or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the subject matter of procurement of the bidding process or were involved in such preparation in anyway;
- 4.4 In the 'Letter of Bid' to be submitted by the bidder, as per format given in Section VI - Bidding Forms, all bidders shall provide a signed statement that the bidder is neither associated nor has been associated directly or indirectly with the consultant or any other entity that has prepared the design, specifications and other documents for the subject matter of procurement or is being proposed as Project Manager for the contract;
- 4.5 In case of a holding company having more than one independent unit or more than one unit having common business ownership or management, only one unit shall be allowed to submit bid or quote to prevent any conflict of interest. Similar restrictions shall apply to closely related sister or subsidiary companies. Such bidders must proactively declare such sister or subsidiary company or common business or management units in similar lines of business;

5. Eligible Bidders

- 5.1 Bidder shall be a natural person, private entity, government-owned entity or, any combination of these having a formal intent and legal competency to enter into an agreement or contract and are registered under respective Act and Jurisdiction in India or any other country with which India has not banned trade relations.
- 5.2 The bidder should fulfill the registration requirement **as specified in the BDS.**
- 5.3 Bidder should not have a Conflict of Interest as prescribed and specified in ITB Para 4, which materially affects fair competition.
- 5.4 In addition, any bidder participating in the procurement process shall—
- (i) have fulfilled his obligation to pay all such taxes as payable to the Central Government or the State Government or any local authority;
 - (ii) not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of the foregoing reasons;

- (iii) not have, and their directors and officers not have, been convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a procurement contract within a period of three years preceding the commencement of the procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
- (iv) not be debarred by any Procuring Entity under the State Government, the Central Government, Autonomous body, Authority by whatever name called under them.

5.5 In the 'Letter of Bid' to be submitted by the bidder, **as per format given in Section VI - Bidding Forms**, all bidders shall provide an Affidavit that the bidder fulfils the eligibility requirements given in ITB Para5.4;

6. Bidders' Qualification

- 6.1 Bidders should substantially meet the qualification criteria as stipulated in the **Section IV - Evaluation and Qualification Criteria**.
- 6.2 Bidders should fill and submit the Forms provided in **Section VI - Bidding Forms** to provide relevant information and documents in support of fulfillment of bidder's qualification, along with its bid.

B. BIDDING DOCUMENTS

7. Content of Bidding Documents

- 7.1 The Bidding Documents include the following Sections, which should be read in conjunction with any Amendment issued in accordance with ITB Para10.
 - Section I Notice Inviting Bids (NIB)
 - Section II Instructions to Bidders(ITB)
 - Section III Bid Data Sheet
 - Section IV Evaluation and Qualification Criteria
 - Section V Works Requirements
 - Section VI Bidding Forms
 - Section VII General Conditions of Contract(GCC)
 - Section VIII Special Conditions of Contract(SCC)
 - Section IX Contract Forms
- 7.2 Unless downloaded directly from the Employer's website **as specified in the BDS**, Employer shall not be responsible for the correctness of the Bidding Documents, responses to requests for clarification, the Minutes of the Pre-bid meeting, if any, or Amendment(s) to the Bidding Documents in accordance with ITB Para10.
- 7.3 Bidders are expected to examine all instructions, forms, terms, and specifications in the Bidding Documents and to furnish with its Bid all information or documentation as is required by the Bidding Documents.

8. Clarifications of Bidding Documents and Site Visits

- 8.1 A Bidder requiring any clarification of the Bidding Documents shall contact the Employer in writing at the Employer's address **specified in the BDS**. The Employer will respond in writing to any request for clarification, provided that such request is received prior to the deadline for submission of bids within a period **specified in the BDS**.
- 8.2 The Employer shall also promptly publish brief description of the enquiry but without identifying its source and its response at its website as **specified in the BDS**.
- 8.3 Should the clarification result in changes to the essential elements of the Bidding Documents, the Employer shall amend the Bidding Documents following the procedure given under ITB Para 10.
- 8.4 The Bidder is advised to visit and examine the Site of Works and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the bid and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the Bidder's own expense.
- 8.5 The bidder shall identify the source of all the construction materials and shall satisfy about availability of the same complying with the requirements of quantity as specified in the respective clauses of specifications prior to submission of the bids. No claim shall be entertained on the plea of non-availability of materials and involvement of extra leads during course of execution at any circumstances.
- 8.6 The Bidder and any of its personnel or agents will be granted permission by the Employer to enter upon its premises and lands for the purpose of such visit, but only upon the express condition that the Bidder, its personnel, and agents will release and indemnify the Employer and its personnel and agents from and against a liability in respect thereof, and will be responsible for death or personal injury, loss of or damage to property, and any other loss, damage, costs, and expenses incurred as a result of the inspection.

9. Pre-Bid Meeting

- 9.1 In order to provide response to any doubt regarding Bidding Documents or to clarify issues, a pre-bid meeting may be scheduled, **if specified in the BDS**.
- 9.2 During the pre-bid meeting, the clarification sought by representative of prospective bidders shall be responded appropriately. However, they shall be asked to submit their written request by close of office next day. The Employer shall publish written response to such requests for clarifications, without identifying its source. In case required, amendment(s), in terms of ITB Para 10 below shall be issued, which shall be binding on all prospective bidders.

10. Amendments to Bid Documents

- 10.1 At any time prior to the deadline for submission of bids, the Employer may, pursuant to ITB Para 8 and 9 and for any reason deemed fit by it, amend or modify the Bidding Documents by issuing Amendment(s).

described in the Bill of Quantities along with total bid price rounded to the nearest rupee, as identified in **Section VI - Bidding Forms**. Items for which no rate or price is entered by the Bidder will not be paid for by the Employer when executed and shall be deemed covered by the rates and prices for other items of works in the Bill of Quantities.

- 14.3 The price to be quoted in the 'Letter of Bid' in accordance with ITB Para 12.1 shall be the total price of the bid.
- 14.4 The price quoted by the Bidder shall be fixed during the Bidder's performance of the Contract and shall not be subject to variation on any account, **unless otherwise specified in the BDS**. The bid submitted with adjustable price quotation shall be treated as non responsive and shall be rejected.
- 14.5 All duties, taxes, and other levies payable by the Contractor under the Contract, shall be included in the rates and prices and the total bid price submitted by the Bidder.

15. Bid Currency

- 15.1 The bidders should submit its quote in Indian Rupees only.
- 15.2 Bids, where prices are quoted in any other currency shall be treated as non - responsive and rejected.

16. Documents establishing Bidder's Eligibility

- 16.1 To establish Bidder's eligibility in accordance with ITB Para 5, Bidders shall complete the Letter of Bid, and any other Form(s) included in Section VI: Bidding Forms.
- 16.2 The bidder's registration documents, in accordance with ITB Para 5.2 should be submitted by the bidders.

17. Documents establishing Bidder's Qualification

- 17.1 The documentary evidence of the Bidder's qualifications to perform the contract shall establish to the Employer's satisfaction that the Bidder meets each of the qualification criterion specified in **Section IV - Qualification and Evaluation Criteria**.
- 17.2 Bidders should submit all required information and documents, and fill all the forms as prescribed in **Section VI - Bidding Forms**.

18. Period of validity of Bids

- 18.1 Bids shall remain valid for the period **specified in the BDS** after the bid submission deadline date prescribed by the Employer in accordance with ITB Para 23.1. A bid valid for a shorter period shall be rejected by the Employer as non-responsive
- 18.2 In exceptional circumstances, prior to the expiration of the bid validity period, the Employer may request bidders to extend the period of validity of their bids. The request and the responses shall be made in writing. A Bidder may refuse the request without forfeiting its Bid Security. A Bidder granting the requests shall not be required or permitted to modify its bid.

- 18.3 The Bidder who agrees to the extension of the period of validity of bids so requested by the Employer shall also extend the period of validity of bid securities submitted by them or submit new bid security to cover the extended period of validity of their bids. A bidder whose bid security is not extended or new bid securities not submitted shall be considered to have refused the request to extend the period of validity of its bids and rejected as non-responsive. The decision of Employer will be final and binding in this regard.

19. Cost of Bidding Documents

- 19.1 The Bidder shall furnish as part of its bid, the cost of Bidding Documents (non-refundable), in the amount **if specified in the BDS**. The cost of Bidding Documents shall be in any of the following forms at the Bidder's option:

- (a) Demand Draft / Banker's Cheque issued by Scheduled Bank in India; or
- (b) Deposit through Digital mode **if specified in the BDS**;

20. Bid Security

- 20.1 The Bidder shall furnish as part of its bid, a bid security, in the amount as **specified in Section V - Works Requirements**.

- 20.2 Bidders belonging to Scheduled Caste (SC), Schedule Tribes (ST) Other Backward Classes (OBC) and any other class of bidders notified by government from time to time may deposit 50% of the stipulated amount of Bid Security, but, in such cases documentary proof regarding their caste issued by the competent authority must also be submitted along with the Bid.

- 20.3 The bid security shall be in any of the following forms at the Bidder's option:

- (a) Fixed Deposit Receipt (FDR) or Term Deposit Receipt (TDR) issued by Scheduled Bank in India; or
- (b) Bank Guarantee issued by a Scheduled Bank in India; or
- (c) Deposit through Digital mode **as specified in the BDS**; or
- (d) Any other form **as specified in the BDS**

- 20.4 In case, bid security is submitted in form of Bank Guarantee, it should be submitted using the form provided in Section VI - Bidding Forms. The Bank Guarantee submitted as Bid Security shall be verified and confirmed from the competent authority of the concerned issuing Bank.

- 20.5 The Bid Security must remain valid for forty-five(45) days beyond the original or extended validity period of the bid.
- 20.6 Any bid not accompanied by a Bid Security as specified in ITB Para 20.2 and 20.3; and not secured as indicated in para 20.5 shall be rejected by the Employer as non-responsive.
- 20.7 The bid security of a bidder lying with the Employer, if any, in respect of other bids awaiting decision shall not be adjusted to wards bid security required under this Bidding Documents.
- 20.8 The bid security originally deposited by a Bidder may be taken into consideration, in case bids are re-invited, if found valid, if so **specified in the BDS**. Such Bidders are required to ascertain validity of bids for consideration in lieu of bid security required under this Bidding Documents.
- 20.9 The Bid Security of unsuccessful bidder shall be released within 5 working days after signing of Agreement and deposit of performance security by the successful bidder.
- 20.10 The Bid Security of successful Bidder shall be released within 5 working days upon the successful Bidder's signing the contract and furnishing the Performance Security pursuant to ITB Para 40. As an alternative, the amount of Bid Security may be adjusted with the amount of performance security required from him or refunded if the successful bidder furnishes the full amount of performance security, if **provided in the BDS**.
- 20.11 In case Employer decides to cancel the procurement process, it shall return the bid security of all bidders after the decision to cancel procurement process.
- 20.12 The Bid Security of the bidder, who withdraws its bid prior to deadline for submission of bids, in case bid withdrawal is permitted, shall be returned after the opening of bids.
- 20.13 The Bid Security deposited by a Bidder shall be forfeited in the following cases:
- (a) when the bidder withdraws or modifies its bid after opening of bids;
 - (b) when the bidder does not deposit the required performance security within the specified period; and
 - (c) if the bidder breaches any provisions of Code of Integrity prescribed for bidders as per ITB Para3.

21. Format and Signing of Bids

- 21.1 The Bidder shall prepare and submit one original set of Bid and clearly mark it as "ORIGINAL" along with such number of additional copies there of **as specified in the BIDS**, marking these additional copies as "COPY" clearly. In the event of any discrepancy between the original bid and its copies, the contents of the original bid marked "ORIGINAL" shall prevail and be taken into account.
- 21.2 The original and all additional copies of the bid shall be typed or written in ink with all pages serially numbered and signed by the bidder or a person duly authorized to sign on behalf of the bidder. This authorization shall consist of a written confirmation **as specified in the BIDS** which shall be attached to the Bid.

- 21.3 Any corrections in the bid such as interlineations, erasures, or overwriting shall be valid only if they are duly signed or initialed by the person signing the bid.

D. SUBMISSION AND OPENING OF BIDS

22. *Sealing, Marking and Submission of Bids*

- 22.1 Bidders may submit their bids by post or by hand or drop in the box earmarked by the Employer. Bids so submitted shall enclose the original and each copy of the bid in separately sealed envelopes duly marked as "ORIGINAL" and "COPY". The envelopes containing the original and the copies shall then be enclosed in one single sealed outer envelope.
- 22.2 The inner and outer envelopes shall bear the:
- a) name and complete address along with the mobile, telephone number and email address of the Bidder;
 - b) complete postal address of the Employer;
 - c) specific identification mark / Bid Ref. No. and subject matter of procurement;
 - d) a warning 'not to open before the time and date for bid opening' as indicated in the Bidding Documents
- 22.3 If all envelopes are not sealed and marked as required, the Employer will assume no responsibility about its consequences viz. misplacement or premature opening of the bid.

23. *Deadline for Submission of Bids*

- 23.1 Bids must be received by the Employer at the address and no later than the date and time specified in the BDS.
- 23.2 The date of submission and opening of bids shall not be extended except when—
- a) sufficient number of bids have not been received within the given time and the Employer is of the opinion that further bids are likely to be submitted if time is extended; or
 - b) The Bidding Documents are required to be substantially modified as a result of discussions in pre-bid meeting or otherwise and the time for preparations of bids by the prospective bidders appears to be insufficient for which such extension is required.
- 23.3 In cases where the time and date for submission of bids is extended, an amendment to the Bidding Documents shall be issued in accordance with ITB Para 10, in which case all rights and obligations of the Employer and Bidders previously subject to the deadline shall thereafter be subject to the deadline extended
- 23.4 If the due date for submission of bids is not a working day, the bids shall be received and opened at the same time and hour on the next working day.

24. Late Bids

- 24.1 The Employer's officer authorized to receive the bids shall not receive any bid that is submitted personally by hand after the time and date fixed for submission of bids under any circumstances.
- 24.2 Any bid which arrives by post after the deadline for submission of bids shall be declared and marked as "Late" and returned unopened to the bidder by registered post.

25. Withdrawal, Substitution and Modification of Bids

- 25.1 A bidder may withdraw, substitute, or modify its bid after it has been submitted by sending a written notice, duly signed by the bidder or his representative authorized in writing and such letter of authority shall be enclosed with the bid. The corresponding substitution or modification of the bid contained in sealed envelopes as required must accompany the written notice. Such written notice shall be—
- a) submitted in accordance with the Bidding Documents with the envelope clearly marked as "Withdrawal," "Substitution," or "Modification" as applicable, and
 - b) received by the officer authorized to receive the bids or directly dropped in the bid box prior to the last time and date fixed for receiving of bids.
- 25.2 Bids requested to be withdrawn shall be returned unopened to the bidders.
- 25.3 No bid shall be withdrawn, substituted, or modified after the time and date fixed for receipt of bids as specified in the BDS.

26. Opening of Bids

- 26.1 The sealed bid box shall be opened by the Bid Opening Committee constituted by the Employer at the time, date and place as specified in the BDS in the presence of the Bidders' authorized representatives who choose to be present, enabling them to watch the proceedings.
- 26.2 The Employer's officer authorized to receive bids shall also handover all the bids received by him up to the time and date for submission of bids to the convener of the Bid Opening Committee and obtain the signature of the convener of the Committee in the bids receipt register.
- 26.3 Each bid received shall be opened by the Bid Opening Committee in the presence of the bidders or their authorised representatives who choose to be present. All envelopes containing bids shall be signed, indicating date and time, by the members of the Committee into ken of verification of the fact that they are sealed. The envelopes shall be numbered as 'a/n', where 'a' denotes the serial number at which the bid envelope has been taken for opening and 'n' denotes the total number of bids received by the specified time;
- 26.4 The Bid Opening Committee shall prepare a list of bidders or their representatives attending the opening of bids and obtain their signatures on the same. The list shall also contain the name, e-mail and mobile telephone number of the representatives and the corresponding names and addresses of the bidders they represent. The authority letters

brought by the representatives shall be attached to the list. The list shall be signed by all members of Bid Opening Committee indicating the date and time of opening of the bids.

- 26.5 First, envelopes marked "WITHDRAWAL" shall be opened, read out, and recorded and the envelope containing the corresponding bid shall not be opened, but returned to the concerned bidders. No bid shall be permitted to be withdrawn unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal which shall also be read out and recorded. If the withdrawal notice is not accompanied by the valid authorization, the withdrawal shall not be permitted and the corresponding bid shall be opened.
- 26.6 Next, envelopes marked as "SUBSTITUTION" shall be opened, read out, recorded and exchanged for the corresponding bid being substituted and the substituted bid shall not be opened, but returned to the bidder. No bid shall be substituted unless the corresponding substitution notice contains a valid authorization to request the substitution which shall also be read out and recorded. Thereafter, envelopes marked as "MODIFICATION" shall be opened, read out and recorded with the corresponding bid. No bid shall be modified unless the corresponding modification notice contains a valid authorization to request the modification which shall be read out and recorded.
- 26.7 All other envelopes shall be opened one at a time and the following details shall be read out and recorded-
- (a) The name of the bidder and whether there is a substitution or modification;
 - (b) the bid prices (per lot if applicable);
 - (c) the bid security deposited; and
 - (d) any other details as the Committee may consider appropriate.
- 26.8 After all the bids have been opened, these shall be initialed and dated on the first page of each bid by the members of the Bid Opening Committee. All the pages of the price schedule and letters etc. attached shall be initialed and dated by the members of the Committee. Key information such as prices, works completion schedule, etc. shall be encircled and unfilled spaces in the bids shall be marked and signed with date by the members of the Committee. The original and additional copies of the bid shall be marked accordingly. Alterations, corrections, additions, overwriting shall be initialed legibly to make it clear that such alterations, corrections, additions, overwriting existed in the bid at the time of opening.
- 26.9 No bid shall be rejected at the time of bid opening except the late bids, alternative bids if not permitted and bids not accompanied with the proof of payment or instrument of the required cost of bidding documents, processing fee or user charges and bid security.
- 26.10 The Bid Opening Committee shall prepare a record of the proceedings of the bid opening that shall include the name of the bidders and whether there is a withdrawal, substitution, or modification, the bid price, per lot, if applicable, any discounts and alternative offers if they were permitted, any conditions put by bidder and the proof of the payment of price of bidding documents, processing fee or user charges and bid security. The bidders or their representatives, who are present, shall sign the record. The omission of a bidder's signature on the record shall not invalidate the contents and effect of the record. The members of the Committee shall also sign the record noting the date;

E. EVALUATION AND COMPARISON OF BIDS

27. Confidentiality

- 27.1 Information relating to the evaluation of bids and recommendation of contract award, shall not be disclosed to bidders or any other persons not officially concerned with the bidding process until information on Contract Award is communicated to all Bidders
- 27.2 Any effort by a Bidder to influence the Employer in the evaluation or contract award decisions may result in the rejection of its Bid.
- 27.3 Notwithstanding ITB Para 27.2, from the time of bid opening to the time of Contract Award, if any Bidder wishes to contact the Employer on any matter related to the bidding process, it should do so in writing.

28. Preliminary Examination of Bids

- 28.1 The Bid Evaluation Committee constituted by the Employer shall conduct a preliminary scrutiny of the opened bids at the beginning to assess the prima-facie responsiveness and record its findings thereof particularly in respect of the following:
 - (a) that the bid is signed, as per the requirements listed in the Bidding Documents;
 - (b) that the bid has been sealed as per instructions in the Bidding Documents;
 - (c) the bid is valid for the period, specified in the Bidding Documents;
 - (d) that the bid is accompanied by due Bid security;
 - (e) that the bid is unconditional and that the bidder has agreed to give the required performance security ;and
 - (f) whether any other conditions specified in the Bidding Documents are fulfilled.

29. Clarification of Bids

- 29.1 To assist in the examination, evaluation, comparison and qualification of the bids, the Bid Evaluation Committee may, at its discretion, ask any bidder in writing for clarification by a specific date regarding its bid specifically therein that if the bidder does not comply or respond by that date his bid shall be liable to be rejected. The request of the Committee for clarification and the response of the bidder thereto shall be in writing. Depending on the outcome, such bids shall be ignored or considered further;
- 29.2 Any clarification submitted by a bidder with regard to its bid that is not in response to a request by the Committee specifically shall not be considered;
- 29.3 No change in the prices or substance of the bid shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Committee in the evaluation of the financial bids;
- 29.4 No substantive change to qualification information or to a submission, including changes aimed at making an unqualified bidder, qualified or an unresponsive submission, responsive shall be sought, offered or permitted under any circumstances;

29.5 All communication generated as above shall be included in the record of the procurement proceedings.

30. Immaterial Non-conformities in Bids

30.1 The Bid Evaluation Committee may waive non-conformities in the bid that do not constitute a material deviation, reservation or omission and deem the bid to be responsive;

30.2 The bid evaluation committee may request the bidder to submit necessary information or documents which are historical in nature like audited statements of accounts, tax clearance certificate, PAN ,etc .within a reasonable period of time. Failure of the bidder to comply with the request within the given time shall result in the rejection of its bid;

30.3 The Bid Evaluation Committee may rectify immaterial non-conformities or omissions on the basis of the information or documentation received from the bidder under ITB Para 30.2.

31. Determination of Responsiveness

31.1 The Bid Evaluation Committee constituted by the Employer shall determine the responsiveness of a bid to the Bidding Documents based on the contents of the bid submitted by the Bidder;

31.2 A bid shall be deemed to be substantially responsive if it meets the requirements of the Bidding Documents without any material deviation, reservation, or omission where:-

- (a) "deviation" is a departure from the requirements specified in the Bidding Documents;
- (b) "reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding Documents; and
- (c) "omission" is the failure to submit part or all of the information or documentation required in the bidding documents.

31.3 A "material deviation, reservation, or omission" is one that,

(a) If accepted, shall-

- (i) effect in any substantial way the scope, quality, or performance of the subject matter of procurement specified in the Bidding Documents ;or
- (ii) limit in any substantial way, inconsistent with the Bidding Documents, the rights of the Employer or the obligation of the Bidder under the proposed contract; or

(b) if rectified shall unfairly affect the competitive position of other Bidders presenting responsive bids;

31.4 The Bid Evaluation Committee shall examine the technical aspects of the bid in particular to confirm that all requirements of Bidding Documents have been met without any material deviation, reservation or omission;

31.5 The Bid Evaluation Committee shall regard a bid as responsive if it conforms to all requirements set out in the Bidding Documents, or contains minor deviations that do not materially alter or depart from the characteristics, terms, conditions and other requirements set out in the Bidding Documents, that is, there is no material deviation, or

if it contains error so oversights that can be corrected without any change in the substance of the bid;

- 31.6 Bids that are not responsive or contain any material deviation shall be rejected. Bids declared as non-responsive shall be excluded from any further evaluation.

32. Nonconformities, Errors and Omissions

- 32.1 Provided that a Bid is substantially responsive, the Bid Evaluation Committee may waive any non conformities in the Bid.
- 32.2 Provided that a bid is substantially responsive, the Employer or authorized representative may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify nonmaterial nonconformities or omissions in the bid related to documentation requirements. Such omission shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.
- 32.3 Provided that a bid is substantially responsive, the Bid Evaluation Committee shall rectify quantifiable nonmaterial nonconformities related to the Bid Price. To this effect, the Bid Price shall be adjusted, for comparison purposes only, to reflect the price of a missing or non-conforming item or component.

33. Correction of Arithmetical Errors

- 33.1 Provided that the Bid is substantially responsive, the Bid Evaluation Committee shall correct arithmetical errors in the following cases, namely:
- (a) If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected, unless in the opinion of the Committee there is an obvious misplacement of the decimal point in the unit price, in which case the total price as quoted shall govern and the unit price shall be corrected;
 - (b) if there is an error in a calculation of the total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
 - (c) if there is a discrepancy between words and figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (a) and (b) above.
- 33.2 If the price bid is ambiguous leading to two equally valid total price amounts, the bid shall be treated as non-responsive and rejected.
- 33.3 Bidders shall be requested to accept correction of arithmetical errors. Failure to accept the correction in accordance with ITB Para 33.1, shall result in the rejection of the Bid.

34. Subcontractors

- 34.1 Unless otherwise stated in the BDS, the Employer does not intend to execute any specific elements of the Works by sub-contractors selected in advance by the Employer.

34.2 The Employer may permit subcontracting for certain specialized works as indicated in Section V. When subcontracting is permitted by the Employer, the specialized sub-contractor's experience shall be considered for evaluation. Section IV describes the qualification criteria for sub-contractors.

34.3 Bidders may propose subcontracting as **specified in the BDS**

35. Evaluation of Bids

35.1 The Employer/ Evaluation Committee shall use the criteria and methodologies listed in this Clause. No other evaluation criteria or methodologies shall be permitted.

35.2 To evaluate a Bid, the Employer/ Evaluation Committee shall consider the following:

- (a) the bid price, excluding Provisional Sums and the provision, if any, for contingencies in the Summary Bill of Quantities.
- (b) price adjustment for correction of arithmetic errors in accordance with ITB33.1
- (c) price adjustment due to discounts offered in accordance with ITB Para 14 and 35.3.
- (d) price adjustment due to quantifiable nonmaterial nonconformities in accordance with ITB 32.3
- (e) the additional evaluation factors are **specified in Section IV - Evaluation and Qualification Criteria**

35.3 If Bidders are allowed to quote separate prices for different Packages / Lots (contracts), the methodology to determine the lowest evaluated price of the Packages / Lot (contracts) combinations, including any discounts offered in the Letter of Bid Form, **as specified in BDS and in Section IV - Evaluation and Qualification Criteria**

35.4 If the bid of the lowest Evaluated Bidder is seriously unbalanced or, frontloaded in the opinion of the Employer/Evaluation Committee, the Employer/Evaluation Committee may require the Bidder to produce detailed price analyses for any or all items of the Bill of Quantities, to demonstrate the internal consistency of those prices with the construction methods and schedule proposed. After evaluation of the price analyses, taking into consideration the schedule of estimated Contract payments, the Employer/ Evaluation Committee may require that the amount of the performance security be increased at the expense of the Bidder to a level sufficient to protect the Employer against financial loss in the event of default of the successful Bidder under the Contract

35.5 If a bid contains several items in the Bill of Quantities, which are unrealistically priced low in comparison to the estimate cost of Works / Schedule of Rates, and which cannot be substantiated by the bidder, the Employer/ Evaluation Committee may reject the bid as non-responsive.

36. Comparison of Bids

36.1 The Employer/ Evaluation Committee shall compare the evaluated prices of all substantially responsive bids established in accordance with ITB 35.2 to determine the lowest evaluated bid.

36.2 The additional criteria for comparison of bid prices of substantially responsive bids are **specified in Section IV - Evaluation and Qualification Criteria**

37. Employer's Right to Accept Any Bid, and to Reject Any or All Bids

- 37.1 The Employer reserves the right to accept or reject any bid, and to cancel / annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to the Bidders for which the Employer shall keep record of clear and logical reasons properly for any such action / recall of bidding process. In case of cancellation / annulment, all bids submitted and specifically, bid securities, shall be promptly returned to the Bidders.

F. AWARD OF CONTRACT

38. Award Criteria

- 38.1 The Employer shall award the Contract to the Bidder whose bid has been accepted after evaluation of bids.
- 38.2 In the event if two or more bidders offering the same Bid Price ,the Employer shall identify the bidder for award of contract on the basis of highest available bid capacity and complexity/volume of similar nature of works executed during anyone of the last 5years by the bidder as prime contractor as per the method as described in **Sub-Section C of Section IV – Evaluation and Qualification Criteria.**
- 38.3 The contract shall not be awarded to more than one bidder by splitting the work

39. Notification of Award

- 39.1 Prior to the expiration of the period of bid validity, the Employer shall notify the successful Bidder in writing ,that its Bid has been accepted. The notification letter(hereinafter and in the Conditions of Contract and Contract Forms called the "Letter of Acceptance") shall specify the sum that the Employer will pay the selected bidder in consideration of the execution of works (hereinafter and in the Conditions of Contract and Contract Forms called "the Contract Price").
- 39.2 Until a formal Contract is prepared and executed ,the Letter of Acceptance shall constitute a binding Contract.
- 39.3 The Employer shall promptly respond in writing to any unsuccessful Bidder who, after notification of award in accordance with ITB Para 39.1,requests in writing the grounds on which its bid was not selected.

40. Performance Security

- 40.1 Within twenty-eight (28) days of the receipt of Letter of Acceptance from the Employer, the successful Bidder, if required, shall furnish the Performance Security in accordance

with the GCC, using the Performance Security Form included in Section IX - Contract Forms, or another Form acceptable to the Employer.

- 40.2 Failure of the successful Bidder to submit the above-mentioned Performance Security or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security. In that event the Employer may award the Contract to the next lowest evaluated Bidder, whose bid is substantially responsive and is determined by the Employer to be qualified to perform the Contract satisfactorily.
- 40.3 The validity of the performance security shall be for a period of 45 days beyond the defect liability period.

41. *Signing of Contract*

- 41.1 Promptly after issuing Notification of Award the Employer shall send the successful Bidder the Contract Agreement.
- 41.2 Within twenty-eight(28)days of receipt of the Contract Agreement ,the successful Bidder shall sign, date, and return it to the Employer

Section III – Bid Data Sheet (BDS)

The following specific data for the goods and related services to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB). Whenever there is a conflict, the provisions herein shall prevail over those in ITB

ITB Para Reference	Particulars
	A. General
ITB 1.1	The reference number of the Notice Inviting Bids (NIB) is. No. ASTEC/S&T /2160 /2023 The Employer is: Dr. Jaideep Baruah, Director, Assam Science Technology & Environment Council, Bigyan Bhawan, G.S. Road Guwahati-781005
ITB 5.2	The bidders should fulfill the registration requirements stated below: 1. Govt. registration No. 2. GST registration No.
ITB 7.2	www.astec.gov.in
	B. Bidding Documents
ITB 8.1	The Employer's address for the purpose of any clarification is: Dr. Jaideep Baruah, Director, Assam Science Technology & Environment Council, Bigyan Bhawan, G.S. Road, Guwahati-781005 Requests for clarification should be received by the Employer not later than: 7(Seven) days
ITB 8.2	www.astec.assam.gov.in
ITB 9.1	Pre-Bid Meeting shall be scheduled: On 12 / 11 / 2024 at 3.00 p.m.
ITB 10.2	www.astec.assam.gov.in
ITB 11.1 (ii)	The following schedules shall be submitted with the bid: 1. Bill of Quantities with rate and amount of items 2. Schedule of Drawings

	C. Preparation of Bids
ITB 11.1 (viii)	The Bidder shall submit the following additional documents in its Bid: 1. Filled Check List for Prequalification Requirement 2. Registration Certificate (Firm/GSTN) having 2nd or above class 3. 2 nos. of Completion Certificate doing the same nature of work 4. IT Return & Annual average Turnover
ITB 13.1	Alternative Bids " shall not be " considered.
ITB 14.4	The price quoted by the bidder shall be fixed during the Bidder's performance of the Contract and shall not be subject to variation on any account.
ITB 18.1	The bid validity period shall be 180 (one eighty) days.
ITB 19.1	Cost of Bidding Documents " shall be " required. The cost of the Bid document is Rs.500.00 (Rupees Five Hundred)only
ITB 20.3 (c)	Bid Security deposit through digital mode is " not permitted " The Bid Security amount will be 2 % of the Estimate amount i.e. Rs.39,450.00 (Rupees thirty nine thousands four hundred fifty) only for General category & Rs. 19,725.00 (Rupees nineteen thousand seven hundred twenty five) only for reserved category in favour of Director, ASTE Council
ITB 20.3 (d)	Digital Mode
ITB 20.8	In case bids are re-invited, the bid security originally deposited by a Bidder " shall be " considered.
ITB 20.10	The bid security " shall not be " adjusted with the amount of performance security required from him. The bid security of successful bidder shall be refunded upon submission of the full amount of performance security by the successful bidder.

	Performance Security/ Bank Guarantee @ 10% of the Estimated Amount i.e Rs. 197248.00 (One Lakh Ninty Seven Thousand Two Hundred Forty Eight only) has to be deposited by Banker 's Cheque/ Demand Draft in favour of Director, Assam Science Technology & Environment Council payable at Guwahati.
ITB 21.1	In addition to the original of the Bid, the number of copies required is: 1(one) .
ITB 21.2	The written confirmation of authorization to sign on behalf of the Bidder shall consist of: Authorization Letter from the Proprietor of the Firm
D. Submission and Opening of Bids	
ITB 23.1	Employer's address for bid submission is: Assam Technology & Environment Council, Bigyan Bhawan, G.S. Road, Guwahati-781005 The deadline for Bid Submission is 2.00 p.m. of 28/11/2024
ITB 26.1	The bid opening shall take place at: Assam Science Technology & Environment Council, Bigyan Bhawan, G.S. Road, Guwahati- 781005 The date and time for Bid opening is: 2.00 p.m. of 29/11/2024
E. Evaluation and Comparison of Bids	
ITB 34.1	The employer " does not intend " to execute certain specific parts of the Works by sub-contractors selected in advance.
ITB 34.3	<i>Does not arise</i>

ITB 35.3

Not Applicable

Section IV – Evaluation and Qualification Criteria

1. Evaluation - ITB 35.2(e)

In addition to the criteria listed in ITB 35.2 (a) – (d), the following criteria shall apply.

Evaluation of the Bidder's Technical Bid will include an assessment of the Bidder's technical capacity to mobilize key equipment and personnel for the contract consistent with its proposal regarding work methods, scheduling, and material sourcing in sufficient detail and fully in accordance with the requirements stipulated in **Section V - Works Requirements**. Such an evaluation shall be based on the qualification criteria listed below.

2. Qualification Criteria:

- 1 Name of the Employer is: Director, ASTE Council, Bigyan Bhawan, Guwahati-05
[Cl.1.1]
2. The Total Volume of civil Engineering Construction work performed in the last five years:
 - i) 2019—2020
 - ii) 2020—2021
 - iii) 2021—2022
 - iv) 2022--2023
 - v) 2023—2024
3. The annual financial turn over amount is **Rs.7,88,994.00 (Rupees seven lakh eighty eight Thousand nine Hundred ninety four) only** (average of the last five years). [Cl.4.5A(b)]
4. Value of completed similar nature of work is **Rs.7,88,994.00 (Rupees seven lakh eighty eight Thousand nine Hundred ninety four) only** (in any one year of the last five year [Cl.4.5A (c)]
5. Deleted.
6. The contract or must possess following criteria:
 - i. Must be registered under A.P.W.D. (Building) /Any Government or Semi Government or Public Sector Undertaking/ C.P.W.D. contractor.
 - ii. Must possess a valid GST registration certificate.
 - iii. Must have carried out a single work of similar nature of Value **Rs.7,88,994.00 (Rupees seven lakh eighty eight Thousand nine Hundred ninety four) only** (in any one year of the last five years.
 - iv Annual turnover must not be less than Rs.75,00,000.00 (Rupees Seventy Five Lakh) only (average of the last five years.
 - v) : Deleted.

1. **Liquid assets or availability of credit facilities** is 10 % of Bid Value i.e. **Rs.1,97,248.00 (Rupees one lakh ninety seven thousand two hundred forty eight)** only [Refer to 'clause 4.5B(c)' of section –I instruction to bidders] (not less than 10 (ten) percent of the Bid value of each group)
8. **Availability of key and critical equipments:**
[Refer to clause 4.5B (a)' of section –I instruction to bidders]
9. **Availability of key personnel:**
[Refer to Form 8' of section –VI Bidding Form]
10. Price level as per A.P.W.D. latest Schedule of rates current in the state.
11. The name of Dispute Review Expert-(to be decided mutually from a panel of expert)
12. Updating factors for updating work value of single building project executed during last five year.

Year before	Multiply factor
One	1.10
Two	1.21
Three	1.33
Four	1.46
Five	1.61

Evaluation Items	Pre-Qualification Criteria	Supporting Documents
Bidders Profile	(i) Firm Registration (ii) Annual Average Turnover of 10 Lakhs	(i) Certificate of Registration validity (ii) Audited Annual IT Return of last 3 years (iii) Turnover Certificate issued by CA
Relevant Experience	Bidder should be working in this field	Work completion Certificate at least 1 works of same nature
GSTN Registration	Essential	Copy of Certificate to be produced
PAN Registration	Essential	Copy of Card to be produced

13. Bidder who meet the minimum qualification criteria will be qualified only if their available bid capacity is more than the total bid value. The available bid capacity will be calculated as under.
Assessed Available Bid Capacity = $(A \times N \times 2 - B)$

Where

A = Maximum value of civil Engineering works executed in any one year during the last five years (updated to the price level of the year indicated in Appendix I) taking into account the completed as well as works in progress.

N = Number the years prescribed for completion of the works for which bids are invited.

B = Value (updated to the price level of the year indicated in Appendix) of existing commitments and on-going works to be completed during the next 45 (Forty five) Days. (Period of completion of the works for which bid is invited).

Note: The Statements showing the value of existing commitments and on-going works as well as the stipulated period of completion remaining for each of the works listed be countersigned by the Engineer – in-charge, not below the rank of an Executive Engineer or equivalent.

Section V – Works Requirements

Sl. No.	Description of works (Civil work part)
1	<p>CUBICLE PARTITION OF 4ft height: Providing and fixing of 75mm thick partition made of 50mm x 50mm aluminium square pipe in 600mm x 600mm grid clad with 12mm ply Board (greenply) both side finished with 1mm thick laminate(merino) of approved quality and shade . Top edge of partition to be finished with 75mmx12.5mm Teak wood finished with melamine polish. Solid partition up to 4'-0" for all partitions and glass of 12" height as shown in the image No.(I)</p>
2	<p>CUBICLE PARTITION OF 6.5ft height: Providing and fixing of 75mm thick partition made of 50mm x 50mm aluminium square pipe in 600mm x 600mm grid clad with 12mm ply Board (greenply) both side finished with 1mm thick laminate(merino) of approved quality and shade . Top edge of partition to be finished with 75mmx12.5mm Teak wood finished with melamine polish. Solid partition up to 6'- 6" for all partition as shown in the image No.(II)</p>
3	<p>Glass Partitions with UPVC door: Providing and fitting factory made good quality toughened glass partition with two UPVC doors of 900mm x 2250mm.</p>

Sl. No.	Description of works (Electrical work part)
1	<p>INTERNAL ELECTRICAL WORK: Supplying, fitting and fixing the internal wiring in Cubicles, Work station and to other work places etc. The quantity may be assessed and measured by the Bidders according to the requirement prior to execution. Any items not mentioned in BOQ may be included on consultation of the authorized officials of the organization if it is required at the time of executing the job. The execution of work should be with the goods/items of high quality Brand.</p>



BILL OF QUANTITIES

SL/NO.	DESCRIPTION OF WORKS	QUANTITY	UNIT	RATE (Rs)	AMOUNT (RSs)
A.	Partitioning and computer furniture				
1.	Cubicle partition of 4ft height: Providing and fixing of 75mm thick partition made of 50mm x 50mm aluminum square pipe in 600mm x 600mm grid clad with 12mm ply Board (greenply) both side finished with 1mm thick laminate(merino) of approved quality and shade . Top edge of partition to be finished with 75mmx12.5mm Teak wood finished with melamine polish. Solid partition up to 4'-0" for all partitions and glass of 12" height as shown in the image No.(I)	101.5	Sq.m.		
2	Cubicle partition of 6.5 ft height: Providing and fixing of 75mm thick partition made of 50mm x 50mm aluminum square pipe in 600mm x 600mm grid clad with 12mm ply Board (green ply) both side finished with 1mm thick laminate(merino) of approved quality and shade . Top edge of partition to be finished with 75mmx12.5mm Teak wood finished with melamine polish. Solid partition up to 6'-6" for all partitions as shown in the image No.(II)	29.89	Sq.m		
4	<i>Glass Partitions with UPVC door: Providing and fitting factory made good quality toughened glass partition with two UPVC doors of 900mm x 2250mm.</i>	20	Sq.m.		

Sl. No.	Particulars(Electrical part)	Items	Quantity	Rate(Rs.)	Amount (Rs.)
1	INTERNAL ELECTRICAL WORK: Supplying, fitting and fixing the internal wiring in Cubicles, Work station and to other work places etc. Items of work with the approximate quantity is mentioned in other columns.	18 Module Surface box	2		
2		18 Module Plate	2		
3		Blank plate	6		
4		8 Module plate	33		
5		16 Amp Socket	95		
6		16 Amp Switch	57		
7		6 Amp Switch	33		
8		6 Amp Socket	33		
9		8 Module Surface Box	6		
10		6 Module Plate	6		
11		2 Module Plate	9		
12		2 Module Surface Box	9		
13		3 Module Plate	2		
14		16 Amp 3 Pin Top 8536	2		
15		2.5 sqmm (3 Core Wire) (mtrs)	6		
16		PVC Tape	33		
17		2.5 Copper Wire (90 Mtr) (Coil)	8		
18		1" Flexible Pipe (Roll)	3		
19		200mm Cable Tie (Pkt)	1		
20		35mm PVC Sleeves (Pkt)	1		
11		0.75 mm Copper Wire (90 mtr)	0		
22		A.C. Starter switch	13		
23		1.5 inch casing (3.3 mtr length)	12		
24		1 inch casing (2 mtr length)	0		
25		Other Accessories and installation			

Total amount

Note: Quantum of the work is worked out as per our requirements, based on our understanding. The bidders may visit the site or consult ASTEC team for assessing the quantum of work and quote accordingly.