

ANNEXURE-IV

DIRECTORATE OF SCIENCE & TECHNOLOGY, ASSAM
BIGYAN BHAWAN, G.S. ROAD, BHANGAGARH, GUWAHATI-05

TENDER- PROFORMA
(PART OF FINANCIAL BID)

Sl. No.	Description of Work	Rate (in Rs) Excluding Taxes
1.	FOR G.S.T Preparation and filling of monthly G.S.T returns	Per Year (Rs.) (in figures) (Rs.) (in words)
2.	FOR SALARY (24 Q) Fixed Charges Variable Charges Form 16 Per Nos Preparation and filling of quarterly e-TDS returns and other related work as per scope of work (for 4 Quarters) (approximated recorded entries for whole year is 27 nos. employees)	Per Year (Rs.) (in figures) (Rs.) (in words)
3.	FOR OTHER THAN SALARY (26 Q) Fixed Charges Variable Charges Form 16A Per Nos Preparation and filling of quarterly e-TDS returns and other related work as per scope of work (for 4 Quarters) (approximated recorded entries for whole year is 35 nos.)	Per Year (Rs.) (in figures) (Rs.) (in words)

Note: Applicable taxes may be shown separately

Furnish the copy of the documentary evidence in support of the information provided above.

Date:
OFFICE SEAL

Authorized Signature :
Name :
Designation :