

**ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL**  
(Department of Science & Technology, Govt. of Assam)

**BIGYAN BHAWAN**  
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ASTEC/ENV/1787/2016/1816

Date: 15/06/2019

**Request for Expression of Interest (Eol)**

Expression of interest (Eol) is invited from dedicated Govt. registered NGOs / Societies of Assam working on environment education, conservation and science communication for selection as District Nodal Agency(DNA) under National Green Corps(NGC) programmes in Assam. Moreover, one District Nodal Agency(DNA) will be selected for each district of the State based on their performance and they will have to coordinate programmes and monitor the activities of school Eco-Clubs in respective districts. Interested organizations/societies may offer their interest on our prescribed format along with mandatory particulars within 30 days. Aryabhatta Science Centres working under ASTEC may also apply. The Eol received after due date shall not be considered. Terms & conditions and brief about the National Green Corps(NGC) programme are given below.

**Terms & conditions:**

1. Expression of interest (Eol) must be submitted within 30 days from the date of issue of this order. All communications must be addressed to:  
The Director  
ASTE Council; Bigyan Bhawan  
G.S. Road, Guwahati – 781005.
2. The existing District Nodal Agencies will have to submit fresh Eol and no claim for continuation of existing DNA will be entertained.
3. Following particulars must be submitted by the applicants:
  - i. A request letter on organisation's Letter Head
  - ii. Duly filled Expression of Interest (Eol) as per prescribed format of this Council
  - iii. Valid Registration Certificate
  - iv. List of Executive committee/ Governing Body members with contact number
  - v. Memorandum of Association and by-laws
  - vi. Annual Activity Report for last 2 years
  - vii. Audited Statement of Accounts for last 2 years
  - viii. Copy of PAN card of the NGO
  - ix. Bank Statement/ passbook showing A/c No. & IFSC.
4. Eol submitted through e-mail will not be accepted.
5. The NGOs/ VOs having Unique ID with NITI Aayog (NGO-DARPAN) can only apply and will be considered for District Nodal Agency.
6. Environment education or Environment Conservation must be one of the objectives of the NGO/ Society.
7. Eol received from Aryabhatta Science Centre working under ASTEC will be considered subject to recommendation of the Director, ASTE Council.
8. Documents of all the organizations/ Societies/ Centres will be scrutinized by a Screening Committee and one District Nodal Agency shall be selected against each district as per recommendation of the Screening Committee for a period of three years.

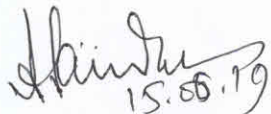
9. A copy of the EoI must be submitted to the concerned Deputy Commissioner/ Inspector of Schools for information and future reference.
10. The District Nodal Agency will have to coordinate up to 500 School Eco Clubs in each district and collect required information / documents from the Head of Institutions/ Teacher In-charge as and when required. If necessary, a fresh list of schools may also be sought from respective District Nodal Agency.
11. Monitoring and other activities of Eco-Clubs are to be taken up by the District Nodal Agency in consultation with the respective Deputy Commissioners & Inspector of Schools and the State Nodal Officer of NGC- Assam.
12. Financial assistance to School Eco Clubs and District Nodal Agencies will be given based on the number of schools or grant received from MoEFCC, Govt. of India.
13. Subsequent grant (to District Nodal Agencies) will be released subject to receipt of Report, Utilization Certificates and Statement of Expenditure from District Nodal Agencies.
14. The District Nodal Agencies have to submit a consolidated Annual Report of the School Eco-Clubs as per Prescribed Format (DNA Form 2). Grants to the Eco-Clubs shall be released only after receipt of satisfactory report from concerned District Nodal Agencies. Inactive and non functioning Eco Clubs will be replaced without giving any notice thereof. Similarly, the District Nodal Agencies, if found inactive, nonfunctioning and non cooperating, shall be immediately discontinued and in this case fund released (if any) will have to return with interest accrued to ASTE Council.
15. The Director, ASTE Council reserves the right to select the Expression of Interest which will be considered advantageous to district concerned and ASTE Council.
16. Any issues/ query related to the National Green Corps programme may be communicated to The State Nodal Officer, NGC Assam through E-mail ID: [ngcassam@gmail.com](mailto:ngcassam@gmail.com)

s/d.

(Dr. Arup Kr. Misra)  
Director, ASTE Council

Copy to:

1. All Deputy Commissioners of Assam
2. All Inspector of Schools of Assam
3. Dy. FAO, ASTEC
- ✓ 4. Web Master, ASTEC for n/a
5. Office Copy

  
15.08.19  
(Dr. Arup Kr. Misra)  
Director, ASTE Council

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May be uploaded with  
information to Dy SO*  
*[Signature]* 17/8/19  
*[Signature]* 17/8/19

## Brief about

### **National Green Corps (NGC) & Activities to be taken up by Eco Clubs**

A PROGRAMME OF THE MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE(MoEFCC), GOVT. OF INDIA

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National Green Corps(NGC) is a major initiative of Ministry of Environment, Forest and Climate Change (MoEFCC), Govt. of India for creating environmental awareness launched in 2001-02 which aims at building cadres of young children working towards environmental conservation and sustainable development. The response that NGC programme has received has made the network of more than 1,00,000 Eco Clubs across the country. This is one of the largest conservation networks at grass root level in taking care of our environment and generating awareness among the mass.

The unique partnership between the MoEFCC, the state Government agencies along with the dedicated NGOs, working in the field of Environmental Education and conservation has contributed to the success of the programme. It is operated through Eco-clubs set up in schools and colleges registered as members of NGC. The programme exposes school children to in-depth field experiences and provides opportunities to convert their ideas into creative action.

The programme has a cascading effect, seeks to redirect the consciousness of students towards environment friendly attitudes and actions and goes beyond schools, promoting school-society interactions to sensitize the society. Also in order to strengthen monitoring mechanism of NGC programme, MoEFCC is in process to establish Management Information system (MIS) which will open up vistas in sharing and accessing the information on NGC among all stakeholders. The MIS reporting and monitoring would be interactive and creative in ensuring NGC mobility and services.

In Assam, the NGC programmes have been implemented by Assam Science Technology and Environment Council since 2001-02 and a total of 4627 School Eco Clubs and 100 College Eco Clubs have been set up across the State during 2018-19. Necessary steps are also being taken to cover 500 schools per district from the next year. Since its inception, Eco Club members are actively involved in various environment related programmes like plantation, rallies, debates, quiz, popular lectures, nature trail, cleanliness drive, conservation of water bodies, etc.

#### **Prime objectives of NGC:**

- i. Creating environmental awareness among masses.
- ii. Environment education and capacity building of young children.
- iii. Environmental conservation and sustainable development.

#### **Institutions eligible to participate:**

Govt. or Private ME/MV/High/Higher Secondary schools

#### **List of some of the suggested activities for Eco-Clubs:**

- Organize seminars, debates, lectures and popular talks on environmental issues in the school.
- Organize field visits to environmentally important sites including polluted and degraded sites wildlife parks etc.

- Organize rallies, marches, human chains and street theatre at public places with a view to spread environmental awareness.
- Take up activities like tree plantation, cleanliness drives both within and outside the school campus.
- To adopt at least one natural water body by each Eco Club for regular cleaning and maintenance.
- Grow kitchen garden, maintain vermin-composting pits, construct water-harvesting structures in school, practice paper re-cycling etc.
- Prepare inventories of polluting sources and forward it to enforcement agencies.
- Organize awareness programmes against defecation in public places, pasting posters in public places and to propagate personal hygiene habits like washing hands before meals etc.
- To sensitize people about maintenance of public places like parks, gardens both within and outside the school campus.
- Mobilize action against environmentally unsound practices like garbage disposal in unauthorized places, unsafe disposal of hospital waste etc.
- Undertake case studies, compile lists of environmentally friendly products and community initiatives which have impacted the environment.
- Create database on land use pattern, species diversity, medicinal plants, etc. to help planned conservation efforts.
- Test soil, water and air quality and study their impact on health.
- Learn to make natural dyes and herbal cosmetics.
- Volunteer to help or guide visitors in Zoos, Botanical Gardens, National Parks and Public Gardens.
- Start and maintain a small orchidarium, seed bank, arboretum, etc. in school.
- Demonstrate/promote eco-friendly practices like non-chemical pest management, stall-feeding of animals to protect pastureland from over-grazing, use of energy-efficient devices or use of renewable energy for meeting local needs.

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**Expression of Interest  
For National Green Corps Programme under MoEFCC, GoI**

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1. Name of NGO/Centre:  
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2. Postal Address:  
Vill: .....; P.O. ....  
Dist.: .....; PIN .....  
E-mail ID .....; Website: .....
3. Details of NGO/ Centre:  
Registration No. ....; dated .....  
Year of establishment .....; Renewed up to .....  
PAN No. ....; Aadhar No.(if any) .....  
NITI Ayog Unique ID No. ....
4. Area of work (Priority-wise)  
(a) .....  
(b) .....  
(c) .....  
(d) .....
5. Bank details:  
Name of A/c holder: .....  
Account No. ....; Bank Name .....  
Branch: .....; IFSC: .....
6. Details of the President:  
Name in full: .....  
Contact No. ....; E-mail.....
7. Details of the Secretary:  
Name in full: .....  
Contact No. ....; E-mail.....
8. Details of the programme Coordinator:  
Name in full: .....  
Contact No. ....; E-mail.....
9. Annual expenditure incurred:  
FY 2017 – 18: Rs. ....; FY 2018-19: Rs.....
10. Expertise available for conducting NGC programme:  
i. Name..... Address.....  
ii. Name..... Address.....  
iii. Name..... Address.....  
iv. Name..... Address.....

11. List of projects related to environment during last three years:

Name of Project	Supported by	Amount sanctioned

It is certified that we are interested to conduct the National Green Corps Programmes in ..... district. This NGO/ Centre will work for coordinating, strengthening and monitoring of all the school Eco Clubs in our district. We will provide all the information and reports timely or as and when asked for. It is also certified that the above mentioned statements are true and we hereby declare that our NGO/ Centre may be disqualified if any information is found to be false.

Signature of Secretary

Date .....

Seal

Signature of President

Date.....

Seal

Note: Please confirm that the following particulars are attached along with this duly filled EoI

- i. A request letter on organisation's Letter Head
- ii. Valid Registration Certificate
- iii. List of Executive committee/ Governing Body members with contact number
- iv. Memorandum of Association and by-laws
- v. Annual Activity Report for last 2 years
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