

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিৱেশ পৰিষদ
(বিজ্ঞান আৰু প্রযুক্তি বিভাগ, অসম চৰকাৰ)

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL

(Department of Science & Technology, Govt. of Assam)

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No. ASTEC/S&T/1363(29)/2019-20/ 1889.

Date: 29-06-2019

NOTICE INVITING QUOTATIONS

Sealed quotations along with non-refundable I.P.O. of Rs. 20.00 (Rupees Twenty only) in favor of Director, ASTEC or court fee of Rs.8.25 are invited by the undersigned from registered film maker/film production house for production of a short video film on Aryabhatta Science Centre, Details of which are mentioned in tender document separately. The quotation should reach to the undersigned on or before 1.00 pm of 25th July, 2019 and the same will be opened at 3.00 p.m. 25th July, 2019. The rate should be quoted inclusive of all applicable taxes (i.e. Income tax, GST etc.).

Bidders must have to submit their bid documents in two separate envelopes, i.e.

- (i) **Technical bid**
- (ii) **Financial bid.**

All relevant documents/evidences including IPO/Court free of Rs. 8.25 are to be inserted into the Technical Bid and rate should be inserted into the Financial Bid. Financial Bid will be opened for those who would duly qualify in the Technical bid.

Work to be executed:

- (i) One Scientific short film to be executed by this council in Assam and estimated budget against this work is Rs.3.00 lakhs.
- (ii) Total number of master film: 1(one)
- (iii) Duration of film:20-25 minutes
- (iv) Shoot format: Shooting in HD and mastering in various formats as specified in deliverables under section 3.
- (v) Language: Master Production in Assamese
- (vi) Dubbing Language: 1 (English).
- (vii) This short film will be telecasted in all respects through (Doordarshan and other TV Channel) and YouTube channel etc.

ASTEC will provide necessary arrangement to have discussions with Coordinators/ Experts/Scientists/Technologists to facilitate/support a full-fledged script writing to the participating firms. A detail of all other information is written in tender document separately.

Terms & Conditions:-

1. Bidders must have to enclose at least three film completion documents out of which minimum one film should be based on scientific theme related to film/short film/documentary etc during last 3 years, otherwise quotation will be rejected.

Handwritten signature/initials

2. PAN No and GST No. are to be maintained clearly (evidences are to be attached along with) otherwise quotation will be rejected.
3. Finally edited DVD's/CD's are to be supplied within 30 days from the date of issue of the order.
4. 90% payment will be made on supply of 500 copies of DVD/CD's and balance 10% will be released after three months.
5. Rate should be quoted in rupees inclusive of all taxes (i.e., GST etc.) and other applicable charge (if any). Applicable tax will be deducted at source for which necessary tax deduction certificate will be issued to the supplier as and when asked for.
6. Any disputes what so ever will be confined under the jurisdiction of Gauhati High Court, Guwahati only.
7. The director ASTEC reserves the rights to accept any offer that would be advantageous to the council or reject any or all quotation without assigning any reason thereof.
8. Bidder must have to attach firm/company registration certificate in the relevant field. Registered Office Address of the firm/company along with two contact telephone numbers are to be mentioned clearly.
9. Bidders must have to enclose a DD of Rs.5000/- as security deposit in favour of Director, ASTE Council payable at Guwahati.
10. Theme will be provided by the office but the script/story will be provided by the bidder.
11. Tender documents may be collected from this office against payment of Rs. 500/- by way of DD in favour of Director, ASTE Council,

Director
ASTE Council

Copy to:

- 1) Notice Board
- 2) Dealers/Agents
- 3) Office website
- 4) Dy F.A.O
- 5) Office file

[Signature]
Director
ASTE Council

[Signature]

*Webmaster
M. do the needful
to upload.
[Signature]
03/07/19*