

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিৱেশ পৰিষদ<sup>26</sup>  
(বিজ্ঞান আৰু প্রযুক্তি বিভাগ, অসম চৰকাৰ)

**ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL**

(Department of Science & Technology, Govt. of Assam)

BIGYAN BHAWAN  
G.S. ROAD  
GUWAHATI - 781005  
Assam, India



Telephone : 0361-2464621  
: 0361-2450646  
Fax : 0361-2464617  
E-mail : [astec@rediffmail.com](mailto:astec@rediffmail.com)  
Website : [www.astec.gov.in](http://www.astec.gov.in)

No. ASTEC/ENV/2209/2024/2485

Dated: 02/09/2024

**Invitation for Expression of Interest**

Expression of Interest (EoI) is invited from reputed Non - Govt. Organisations/Govt. aided organisations of the state for conducting One Month (residential) Certificate course on "Apiculturist (Wild bee)-NTEP (Non-Timber Forest Produce)" under Green Skill Development Programme, MoEF&CC, Govt. of India. The last date of submission of EoI documents is 23/09/2024 (up to 2:00 pm). EoI will be opened on 23/09/2024 at 2:30 PM at ASTE Council premises. For details, please visit our web site [www.astec.assam.gov.in](http://www.astec.assam.gov.in) or visit office of the undersigned on or before 22/09/2024 (up to 4:00 PM) or email at [asm-env@nic.in](mailto:asm-env@nic.in).

Pre EoI meeting will be held on 15.09.2024 at the office of the Director ASTE Council.

**The bid will be two bid systems i.e. Technical and Financial bid.**

The below mentioned documents are to be inserted into the Technical Bid as:

- i. IPO of Rs. 20.00 or court fee of Rs. 8.25
- ii. Duly filled EoI form (Annexure-I)
- iii. A cover letter on organisation's Letter Head
- iv. Valid Registration Certificate of the Organisation
- v. NGO -DARPAN (NITI Aayog) registration Certificate
- vi. List of Executive committee/Governing Body members with contact number
- vii. Memorandum of Association and by-laws
- viii. Annual activity report for last 2 years
- ix. Audited Statement of accounts for last 2 years
- x. Copy of the PAN Card of the NGO
- xi. Bank Statement/ Passbook Showing A/C No. & IFSC.
- xii. Self-Declaration that the NGO is not black listed
- xiii. At least two evidences of work done of similar nature in last two years are to be submitted.

**N. B.:- The financial bids documents will be opened to those bidders who would duly qualify in the Technical bid.**

**Description of Work:**

Name of Work	Work site	No. of Participant/Period of Completion	Estimated cost*
One Month (residential) Certificate course on "Apiculturist (Wild bee)-NTFP (Non-Timber Forest Produce)"	BTR districts	30 participant/30 days	Rs. 9, 77,500/-

\*Excluding of Third Party assessment fees @Rs. 800 per candidate of the training.

**Terms and Conditions:**

- i. The bidder must submit the bid in two bid system i.e. techno-commercial and financial in separate envelopes, otherwise the bid will be cancelled.
- ii. EoI of any organisation not accompanied with all the above mention documents shall be summarily rejected.
- iii. The rates below 20% of the estimated cost will not be entertained and hence, it will be treated as cancelled.
- iv. The Director, ASTE Council reserves the right to reject all EoI without any reason thereof or accept any one which may be considered advantageous to the Council.
- v. Any dispute whatsoever, will be confined under the jurisdiction of Gauhati High Court, Guwahati

Director  
ASTE Council

Memo No. ASTEC/ENV/2209/2024/

Dated: 02/09/2024

**Copy to:**

- 1. ASTE Council Notice Board
- 2. Website of ASTE Council
- 3. Dy. F&AO, ASTE Council
- ✓ 4. Office Copy

Director  
ASTE Council

ole