

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিৱেশ পৰিষদ  
(বিজ্ঞান, প্রযুক্তি আৰু জলবায়ু পৰিৱৰ্তন বিভাগ, অসম চৰকাৰ)

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL

(Science, Technology and Climate Change Department)

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No. ASTEC/S&T/1405(34)/2023 / 1720

Date: 02-05-2023

**Notice Inviting Quotation**

Sealed quotation along with I.P.O of Rs 20/- only ( non refundable ) or Court fee of Rs. 8.25/-or DD of Rs. 20/- in favour of the Director, ASTEC, Guwahati are invited by the undersigned from registered Catering firm for supply of food at Assam Trade Promotion Organisation, Betkuchi, Guwahati for State Level Activities of Aryabhata Science Centre. The offer should contains detailed feature and breakup of rates in item wise. The quotation should reach to the undersigned by 2.00 PM on or before 17.05.2023 and would be opened on the same day at 2.30 PM. Interested bidder may offer rates on items as per column given bellow ( Rates should be quoted inclusive of all applicable taxes.

**Specification of job:** Supply of food for State Level Activities of Aryabhata Science Centre at Assam Trade Promotion Organisation, Betkuchi, Guwahati Items to be supplied for 2 days:

- Item No: 1** Puri sabzi, Allo mator, Vegetable Sandwich ( Good quality), Banana, Boil Egg, 200 ml Drink (Fruity or Maza). Lump-sum rate per plate per day against these items are to be quoted. ((Estimate for 650 nos persons.)
- Item No.2** Lunch (Buffet) : Rice (Aizong), Mix Dal ( Mug, Masur & Chana Dal ), Mixed Vegetable (Seasonal), Vegetable Dry Fry ( Bin, small potato, carrot, pea ), Brinjal Fry , Chicken with Curry, fish with curry and Roti, Motor Panneer, Pickle, Papad, Salad, Chanti, Sweet, Curd. Lump-sum rate against per plate per day these items to be quoted. ((Estimate for 650 nos persons.))
- Item No.3** VIP Refreshment: Vegetable cutlet, Kaju Borfi, Kalakan, fried Kaju, Digestive Biscuit & Tea and coffee with sugar cubes, sugar free sachet separate. Lump-sum rate per plate per day against these items to be quoted. (Estimate for 100 nos persons.) (Good quality of food for VVIP)
- Item No.4** Tea & Snacks: Vegetable pokora/ Panneer pokora tea, biscuit (sweet & salted). Lump-sum rate per plate per day against these items to be quoted. (Estimate for 650 nos persons.)
- Item No. 5** Coffee Machine including Coffee, Milk tea, red tea and Nescafe paper cup. (Estimate for 1000 cup per day.)
- Item No.5** Mineral Water: Rate of ½ liter (Per Bottle) and Rate of 20 liter mineral water Jar (Per Bottle). Lump-sum rate against these items to be quoted separately.

This is a “Turn – key” basis work and all the above mentioned item wise rate are to be quoted, otherwise quotation will be rejected. Selected bidder has to distribute the above foods in the meeting as per schedule. Any additional requirement, to be executed would be directed by the Director, ASTEC or Head, S&T Division, ASTEC Council in due course of time ( as and when required)

Handwritten signatures and initials in blue ink.

Terms & Conditions:

1. The evidences of valid License under Food Safety and Standards Act 2006 – evidence is to be enclosed otherwise quotation will be rejected.
2. Rate are to be quoted inclusive of all applicable taxes, duties, transportation etc and applicable tax will be deducted at source against which necessary tax deduction certificates will be issued as and when required.
3. GST No & PAN No. is to be mentioned clearly, otherwise quotation will be rejected (evidences are to be attached).
1. Work experience: Three copy's of work order of similar nature of last Two year or current year are to be attached as a evidence of work done. Otherwise quotation will be rejected.
4. Quotation in the sealed envelope should be superscripted with "quotation for supply of food for State Level Activities of Aryabhata Science Centre.
5. Payment will be made after satisfactory supply and completion of the work along with coupons.
6. Selected bidder has to provide atleast 10 nos of wash basin in the exhibition stall against which, no payment will be made.
8. The Director, ASTEC reserves the right to accept any offer that would be advantageous to the Council or right to cancel any or all quotations without assigning any reason thereof.
9. Any dispute what so ever, will be confined under the jurisdiction of Gauhati High Court, Guwahati only.



(Dr. Jaideep Baruah)  
Director

Copy to :

1. The Director, DIPR for publication
2. ASTEC Notice Board.
3. Nodal Officer, ASTEC website.
4. Head, S&T division, ASTEC.
5. Dy FAO, ASTEC for information and necessary action.
6. Office File



(Dr. Jaideep Baruah)  
Director

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