

অসম বিজ্ঞান প্রযুক্তিবিদ্যা আৰু পৰিবেশ পৰিষদ
(বিজ্ঞান, প্রযুক্তি আৰু জনবায়ু পৰিৱৰ্তন বিভাগ, অসম চৰকাৰ)

ASSAM SCIENCE TECHNOLOGY AND ENVIRONMENT COUNCIL
(Science, Technology and Climate Change Department)

BIGYAN BHAWAN
G.S. ROAD
GUWAHATI – 781005
Assam, India



Telephone : 0361-2464621
: 0361-2450646
Fax : 0361-2464617
E-mail : astec@rediffmail.com
Website : astec.assam.gov.in

ASTEC/ENV/1945/2019/2364

Date: 24/09/2024

Request for Expression of Interest (Eol)

Expression of interest (Eol) is invited from dedicated Govt. registered NGOs / Societies having NITI Aayog (DARPAN) registration working on environment education, conservation and science communication in Assam for selection as District Nodal Agency (DNA) for Bajali, Biswanath, Hojai and Tamulpur districts under Environment Education Programme (EEP), a flagship programme of the Ministry of Environment Forest and Climate Change, Govt. of India. The primary role of the DNAs shall be to carry out coordination work of various initiatives under EEP and monitor the activities of Eco-Clubs in respective districts. Interested organizations/societies may offer their interest on our prescribed format along with mandatory particulars on or before 15/10/2024. Aryabhata Science Centres under Assam Science Technology and Environment Council may also apply. The Eol received after due date shall not be considered. Terms & conditions and brief about the Environment Education Programme (EEP) programme are given below.

Terms & conditions:

1. Applicants must fill up a google form before filling up the offline Eol form following this link: <https://forms.gle/z1cBcJGXdVqup7A27>
2. Expression of interest (Eol) must be submitted on or before 15/10/2024. All communications must be addressed to:

The Director
Assam Science Technology and Environment Council
Bigyan Bhawan, G.S. Road, Guwahati – 781005

3. Following particulars must be submitted by the applicants:
 - i. A forwarding letter on letter head of the organisation
 - ii. Duly filled Expression of Interest (Eol) as per prescribed format
 - iii. Valid Registration Certificate (Not applicable for Aryabhata Science Centres)
 - iv. Valid NITI Aayog DARPAN registration (Not applicable for Aryabhata Science Centres)
 - v. List of Executive committee/ Governing Body members with contact number
 - vi. Memorandum of Association and by-laws
 - vii. Annual Activity Report for last 2 years (as proof of experience)
 - viii. Audited Statement of Accounts for last 2 years (as proof of financial position)
 - ix. Copy of PAN card of the NGO
 - x. Bank Statement/ passbook showing A/c No. & IFSC.
4. Application of NGOs/ Societies without NITI Aayog DARPAN ID will not be considered.
5. Environment education or Environment Conservation must be one of the objectives of the NGO/ Society.
6. All applicants must have necessary expertise in the field of environment education and must have taken up relevant activities in the recent past. Proof of experience of working in the field of environmental education must be submitted along with the Eol.

7. The applicants will be evaluated based on their expertise and experience in the relevant field and will be selected as DNAs as per recommendation of the expert committee. However, works will be assigned to the DNAs in future, based on availability of fund against EEP and other Environment Education programmes of this Council, on case-to-case basis.
8. The applying NGO/Societies must have an annual financial turnover of at least Rs. 3,00,000.00 (Three lakh). Audited account report to be submitted as proof of financial position.
9. Eoi received from Aryabhatta Science Centres under ASTEC will be considered subject to recommendation of the Director, ASTE Council.
10. All documents of the organizations/ Societies/ Centres will be scrutinized by a Screening Committee and one District Nodal Agency shall be selected against Bajali, Biswanath, Hojai and Tamulpur districts initially for a period of 2 year.
11. The selected District Nodal Agency will have to coordinate Eco Clubs already set up under the Environment Education Programme in concerned district and monitor all activities of Eco-Clubs in consultation with the respective Deputy Commissioners & Inspector of Schools and the State Nodal Officer of EEP- Assam of this Council.
12. Financial assistance to Eco Clubs and District Nodal Agencies will be provided based on the modalities and grant received from MoEFCC, Govt. of India. The selected DNA has to submit necessary Utilisation Certificates, Statements of Expenditure, Original Bills/Vouchers, Reports, Photographs, etc., against each grant released to them and Eco Clubs.
13. The Director, ASTE Council reserves the right to select the Expression of Interest which will be considered advantageous to concerned district.
14. Any issue/ query related to the Environment Education Programme may be communicated to The State Nodal Officer, EEP Assam through E-mail ID: eepassam@gmail.com



(Dr. Jaideep Baruah)
Director, ASTE Council

Copy to:

1. All Deputy Commissioners of Assam
2. All Inspector of Schools of Assam
3. Dy. FAO, ASTEC
4. Web Master, ASTEC for uploading on website
5. Office Copy



(Dr. Jaideep Baruah)
Director, ASTE Council



Expression of Interest For Environment Education Programme under MoEFCC, GoI

Applicants must fill up a google form following this link: <https://forms.gle/z1cBcJGXdVqup7A27>

1. District(s) applied for:.....
.....
2. Name of Society/NGO/Organisation:
.....
3. Postal Address:
Vill:; P.O.
Dist:.....; PIN
E-mail ID; Contact No:
4. Details of Society/NGO/Organisation:
Registration No.; dated
Year of establishment; Renewed up to
PAN No.; Aadhar No.(if any)
DARPAN Unique ID No.
5. Area of work (Priority-wise)
(a)
(b)
(c)
(d)
6. Bank details:
Name of A/c holder:
Account No.; Bank Name
Branch:; IFSC:
7. Details of the President:
Name in full:
Contact No.; E-mail.....
8. Details of the Secretary:
Name in full:
Contact No.; E-mail.....
9. Details of the programme Coordinator:
Name in full:
Contact No.; E-mail.....
10. Annual expenditure incurred:
FY 2022 – 23: Rs.; FY 2023-24: Rs.....



11. Expertise available for conducting EEP activities:

Sl. No.	Name of experts	Organisation affiliated with	Area of expertise	Contact No.	Email ID

12. List of projects related to environment during last three years:

Name of Project	Supported by	Amount sanctioned

It is certified that we are interested to conduct the activities under Environment Education Programme in the district(s) applied for. This Society/NGO/Organisation will work for coordinating, strengthening and monitoring of all the school Eco Clubs in the assigned district. We assure to provide all the information, documents and reports timely or as and when asked for. It is also certified that the above-mentioned statements are true and we hereby declare that our Society/NGO/Organisation may be disqualified if any information is found to be false.

Signature of Secretary

Date

Seal

Signature of President

Date.....

Seal

Note: Please confirm that the following particulars are attached along with this duly filled Eol

- i. A forwarding letter on letter head of the organisation
- ii. Duly filled Expression of Interest (Eol) as per prescribed format
- iii. Valid Registration Certificate
- iv. Valid NITI Aayog DARPAN registration
- v. List of Executive committee/ Governing Body members with contact number
- vi. Memorandum of Association and by-laws
- vii. Annual Activity Report for last 2 years (as proof of experience)
- viii. Audited Statement of Accounts for last 2 years (as proof of financial position)
- ix. Copy of PAN card of the NGO
- x. Bank Statement/ passbook showing A/c No. & IFSC.

**BRIEF ABOUT
ENVIRONMENT EDUCATION PROGRAMME (EEP)
A PROGRAMME OF THE
MINISTRY OF ENVIRONMENT, FOREST AND CLIMATE CHANGE, GOVT. OF INDIA**

The Environment Education Programme (EEP) is an initiative of the Ministry of Environment Forest & Climate Change, Government of India for strengthening non formal environment education activities across the country. It is a component of the Central Sector scheme 'Environment Education, Awareness, Research and Skill Development (EEARSD)' that intends to leverage on the key sectoral strength of Eco-clubs already formed in schools and colleges under National Green Corps programme, in addition to targeting Youth Clubs and other such clubs/ units/ groups formed under various programmes/ schemes of the Government.

OBJECTIVES:

To sensitize children/ youth on issues related to environment and to motivate them to adopt sustainable lifestyle through varied pedagogical initiatives like workshops, projects, exhibitions, campaigns, competitions, nature camps, summer vacation programmes, etc.

ROLE OF STATE NODAL AGENCY (SNA):

Assam Science Technology and Environment Council (ASTECC) is the State Nodal Agency (SNA) for implementing the EEP in Assam and as the SNA the roles of the Council are:

- To plan and execute Sustainable Lifestyle Workshops/ Projects/ Exhibitions/ Campaigns/ Competitions/ Nature Camps/ Summer Vacation Programmes, etc.
- To plan and execute Nature Camps for target beneficiaries to make them understand and appreciate India's unique natural diversity, varied ecosystems, flora and fauna, as well as the threats to their survival.
- To organise thematic campaigns/ competitions like quiz, debate, essay, painting, hands-on activities among students and ensure community participation.
- To monitor all the Eco Club level and district level activities and report the activities to the Ministry.
- To ensure synergy of all the initiatives under EEP with the Prime Minister's Lifestyle for Environment (LiFE) mission.
- To appoint and monitor District Nodal Agencies for implementing district level activities.

ROLES OF DISTRICT NODAL AGENCIES (DNA):

- To collect Eco Club data and ensure registration of Eco Clubs on the EEP Web Portal (<https://eepmoefcc.nic.in>).
- To plan and execute all district level and Eco Club level EEP activities involving children, youth, community people, etc.
- To provide assistance to the State Nodal Agency in implementing Mission LiFE and any other activity under EEP as and when asked for.
- To collect and submit Utilisation Certificates, Statement of Expenditures, Activity Reports from Eco Clubs.

